

**Norfolk City Public Schools**  
**Special Education Advisory Committee**  
**(SEAC)**

January 10, 2019

- 6:00pm-6:05pm 1. Welcome and Introductions
- 6:05pm-6:10pm 2. Approval of Minutes 11/8/18
- 6:10pm-6:15pm 3. Public Comment (SEAC receives public comment from the community and members. Per SEAC bylaws, public comments are limited to three [3] minutes per person and SEAC requests a copy of your public comment in writing.)
- 6:15pm-6:20pm 4. Announcements/Correspondence
- 6:20pm-6:30pm 6. Sub Committee reports –
  - a. Membership – Discuss member expirations
  - b. Bylaws – Review and vote on changes
- 6:30pm-7:00pm 7. Parliamentary Training
- 7:00pm-7:30pm 8. Old Business
  - a. Meeting presentations (January, March, April, June)
    - 1. January – Roberts Rules
    - 2. March – IEP meetings Ins and Outs
    - 3. April – Transitions
    - 4. June - Mental Health Awareness/Social Emotional Needs
  - b. Business Meetings (February and May)
  - c. Review of brochure
  - d. Yearly recommendations to the School Board
  - e. Coffee with the Director
- 7:30pm-7:45pm 8. New Business – Election of Secretary
- 9. Adjournment